

**RECORD OF PROCEEDINGS
CAMDEN VILLAGE COUNCIL – REGULAR**

Minutes of

BARRETT BROTHERS - DAYTON, OHIO

Meeting

Form 6101

THURSDAY, April 16, 2020

Held

The meeting was called to order by Mayor Karen Moss at 7:00 P.M. Roll call was taken as follows: Kelly Doran – here, Toni Keesler – here, Judy Michael – here, Debbie Hickman – here, Jeff Steele – here, Wendell Mackie – absent and Karen Moss - here. Also in attendance were Fiscal Officer Rebecca Wilson. The Pledge of Allegiance was given.

MINUTES

Jeff made a motion to approve the minutes of the March 19, 2020 meeting. Toni second the motion. Roll call. Kelly – yea, Toni – yea, Judy – abstain, Debbie – abstain and Jeff – yea. Motion passed.

PUBLIC PARTICIPATION

None

REPORT FROM CLERK OF COURTS

Judy read the Mayor's Court Report for March. Debbie made a motion to approve the report. Jeff second. Roll call. Kelly – yea, Toni – yea, Judy – yea, Debbie – yea and Jeff – yea. Motion passed.

REPORT FROM FISCAL OFFICER

Rebecca Wilson presented the following for approval by Council:

IGS SAVINGS PROPOSAL

Quotes were presented a few meetings ago with new pricing with an increase in savings with a contract renewal – savings were for a term of 57 months \$5,832.13 or 62 months \$7,196.26 with contract starting this month. Judy made a motion to renew our contract at the 62 month term. Debbie second. Roll call. Kelly – yea, Toni – yea, Judy – yea, Debbie – yea and Jeff – yea. Motion passed.

WATER CUSTOMER REQUEST FOR ADDITIONAL ADJUSTMENT

Philip Banks from 132 Sherwood had a leak underground that had to be dug up and repaired. It has been repaired and due to the timing of the leak it created a high bill two months in a row. He is asking for an adjustment on the second high bill. Debbie made a motion to allow the second adjustment. Jeff second. Roll call. Kelly – yea, Toni – yea, Judy – yea, Debbie – yea and Jeff – yea. Motion passed.

OLD BUSINESS

Debbie presented a sample of the information letter that the Village will start passing out when people move to Camden and come in to set up a new water account. There will be some additions and should be completed by next meeting for approval.

NEW BUSINESS

Council discussed options regarding water bill payments and people who haven't been able to pay due to the COVID 19 and being out of jobs. With our current policy being we don't take payment plans this is a special circumstance and we need to take special action. After discussing several options the most common consensus was making sure the current bill was paid along with \$25.00 a month on the past due amount (arrears) and if you miss one payment on the plan it voids that payment plan altogether. The plan is to wait and see where we are once this COVID 19 goes away and see if the State puts anymore restrictions on things and go from there.

Resolution #2007-2020 to approve the ODOT project of installing left turn lane sand upgrade the signals at 127/725 and close or define access points along 725 in the Village and hereby declare it to be an emergency measure to expedite the highway project to promote highway safety was read and a motion made by Judy to adopt. Toni second. Roll call. Kelly – yea, Toni – yea, Judy – yea, Debbie – yea and Jeff – yea. Motion passed.

Kelly attended the meeting for the CDBG catch basin project at the courthouse yesterday and asked if the Village still wanted to move forward and he said yes. He said they also wanted to know if the Village wanted to contribute any more money and maybe squeeze in another small project and he more or less told them he couldn't speak for the other Council members and it would have been better if we could have known before hand and he asked them to put something together and we could make a decision on it.

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Becky mentioned at the last meeting Council had approved the police department purchasing a new vehicle and financing over the next 4 years at approximately \$15,000 per year, however since the police department doesn't have the funding it has to be transferred from the general fund to the police fund. Kelly made a motion to allow the \$15000 per year for the next 4 years for the financing of the new vehicle. Debbie second. Roll call. Kelly - yea, Toni - yea, Judy - yea, Debbie - yea and Jeff - yea. Motion passed.

APPROVAL OF PURCHASE ORDERS

Debbie made a motion to approve the purchase orders. Jeff second. Roll call. Kelly - yea, Toni - yea, Judy - yea, Debbie - yea and Jeff - yea. Motion passed.

APPROVAL OF BILLS

Judy made a motion to approve the bills. Toni second. Roll call. Kelly - yea, Toni - yea, Judy - yea, Debbie - yea, and Jeff - yea. Motion passed.

Kelly made a motion to enter executive session at 7:50 p.m. to discuss litigation and possible personnel procedures. Toni second. Roll call. Kelly - yea, Toni - yea, Judy - yea, Debbie - yea and Jeff - yea. Motion passed. Kelly made a motion to exit executive session at 8:42 p.m. Judy second. Roll call. Kelly - yea, Toni - yea, Judy - yea, Debbie - yea, and Jeff - yea. Motion passed.

Jeff made a motion to adjourn at 8:43 P.M. Kelly second. Roll call. Kelly - yea, Toni - yea, Judy - yea, Debbie - yea and Jeff - yea. Motion passed.



Rebecca Wilson, Fiscal Officer



Karen Moss, Mayor

**RECORD OF PROCEEDINGS
CAMDEN VILLAGE COUNCIL – REGULAR**

Minutes of _____ *Meeting*

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

THURSDAY, MAY 7, 2020

Held _____

The meeting was called to order by Mayor Karen Moss at 7:00 P.M. Roll call was taken and recorded as follows: Kelly Doran – here, Toni Keesler – here, Judy Michael – here, Debbie Hickman – here, Jeff Steele – here, Wendell Mackie – absent and Karen Moss - here. Also in attendance were Fiscal Officer Rebecca Wilson, Village Administrator Rusty Wilson and Matt Spurlock, Chief of Police. Guests present were Dan Michael. The Pledge of Allegiance was given.

MINUTES

Judy made a motion to approve the minutes of the April 16, 2020 meeting. Jeff second the motion. Roll call. 5 Yea. Motion passed.

PUBLIC PARTICIPATION

None

REPORT FROM THE VILLAGE ADMINISTRATOR

Rusty updated Council on recent projects and activities his department has been doing. A proposal which was the cheapest for \$2,950.00 was given to black top the alley at First Baptist Church where the new drain tile was just fixed. He mentioned that McLund's (owners of Quail Creek) are selling the farm ground around the Trailer Park and Joe Conrad (Harsh Insurance) bought the two lots directly behind the old car lot which one lot butts up to Sherwood which it's been brought up before that people want the Village to pave more of Sherwood but that always belonged to the park. Kelly said to improve that area would be up to him not the Village so if he buys the lots that would be up to him to come to us asking to make any changes.

REPORT FROM FISCAL OFFICER

Rebecca Wilson presented the following:

PROPSAL OF MONTHLY FEES FOR WEBSITE

A copy was presented to all of Council regarding the monthly rate to manage and make changes as needed on the Village website at \$159.00 a month. Debbie made a motion to approve the rates. Toni second. Roll call. 5 Yea. Motion passed.

WELCOME LETTER

Becky mentioned that additions and corrections had been made to the new welcome letter and wanted to make sure Council was good with us going forward and handing them out. Council approved.

PAYMENT PLAN

Becky suggested that the water committee be involved in reviewing acceptance of a payment plan and that people have to show some kind of paperwork that shows that the COVID-19 caused them a hardship making them unable to pay their water bill and not just because they didn't want to.

REPORT FROM CHIEF OF POLICE

Matt updated Council on the March and April activity. He asked approval from Council to hire the following part time officers – Johnathon Farthing at \$13.50 per hour starting 5/9/2020 and Michael Powers at \$13.90 per hour starting 5/9/20. Judy made a motion to hire the two officers. Toni second. Roll call. 5 Yea. Motion passed.

REPORT FROM CLERK OF COURTS

The Mayor read the April 2020 Mayor's Court report for the record.

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OLD BUSINESS

Debbie mentioned a sewer reduction on the water bills soon. Council agreed to see where the Village is after the COVID-19 is over. Kelly mentioned the escalator and start that maybe next year.

The Mayor asked about the Memorial Day Parade and if Council still wanted to proceed and Jeff said he would call and see if they were even having one.

NEW BUSINESS

The Mayor mentioned the Personnel Policies and Procedures hasn't been updated since 2002 and this is something we need to do. She asked input from everyone about a subcommittee and said definitely Becky and Rusty would be involved.

Resolution #2008-2020 is to apply for a CDBG Critical Infrastructure Grant through the Preble County Commissioners for the Camden - Street and Drainage Improvements Project and to hire Kramer and Associates LLC to handle the application and engineering aspects of the project and declaring an emergency. This is a revised resolution but the in-kind and labor dollar amounts were switched around. Judy made a motion to approve Resolution #2008-2020. Kelly second. Roll call. 5 Yea. Motion passed.

The McLund's from Quail Creek have lots of questions and the Mayor mentioned them coming to a meeting and they are going to try for the June 18th meeting if possible. After further discussion the Mayor will reach out to them to reschedule.

Debbie asked if we need to have 2 meetings a month during this COVID-19 and the Mayor said that is something to discuss. After discussion the Mayor said our next meeting would be June 4th, 2020. The lobby will remain closed until the first of June and we will review again at that time.

GENERAL THOUGHTS & DISCUSSION

Kelly mentioned a new ordinance for taking the garbage cans out and setting a time when they have to be put away. The alley coming into the Village parking lot now has a lot of activity and needs to be one way before an accident occurs. After discussion the alley will be one way coming in off of North Lafayette only. Kelly asked about Camden clean-up and because of the COVID-19 things have been a little off but he asked Rusty when we could do it. The date decided upon is June 8-12th. The trailer behind 88 South Main was discussed and Kelly asked Rusty to see if they would like us to remove it at our cost just to be done with it. Becky also mentioned the sidewalk repair for Dan Stapleton and the timeline expiration. The sidewalk project will be on hold for now.

APPROVAL OF PURCHASE ORDERS

Debbie made a motion to approve the purchase orders. Toni second. Roll call. 5 Yea. Motion passed.

APPROVAL OF BILLS

Judy made a motion to approve the bills. Jeff second. Roll call. 5 Yea. Motion passed.

MARCH FINANCIAL REPORT

Kelly made a motion to approve the financial report. Toni second. Roll call. 5 Yea. Motion passed.

Judy made a motion to adjourn at 8:38 P.M.

Toni second. Roll call. 4 Yea. 1 nay. Motion passed.



Rebecca Wilson, Fiscal Officer

Karen Moss, Mayor